

Farmington Bath & Tennis Club Board of Director Positions

All Board positions are two-year terms, except President and VP which are one-year commitments.

President: The President runs our board meetings, oversees all club opening and closing functions, and ensures that all operations are running smoothly.

Vice President: The VP works closely with the President and generally serves in the President role the following year.

Treasurer: Are you good with bookkeeping and money management? Our treasurer creates and mails out the invoices in Spring and throughout the summer, coordinates payroll, pays the bills (throughout the year), collects the mail from the post office box, balances the books, creates the financial reports for the Board and coordinates with the tax preparer.

Secretary: This position is ideal for a new member that wants to be involved and get to know all the different functions our board members provide for the club. The Secretary takes the minutes of the Board meetings and certifies the minutes, elections, and records of the Board.

Webmaster: FBTC currently licenses a commercial website utilized by many swim clubs. The webmaster provides an initial level of technical support to the FBTC directors as they create and maintain the content on the commercial website. The webmaster maintains the member database and the file archive site contained within the website. The webmaster also creates and administrates the annual elections using SurveyMonkey.

Landscaping: Our landscaping member sets up and schedules the landscaping crew to cut grass and provide basic landscaping services. This person also makes sure the mulch is fresh, flower pots are replaced in the Spring, and any other basic landscaping required to make the property look nice for the membership. No green thumb required.

Membership: The Membership board position has a knack for advertising, recruiting and welcoming new members to the club.

Swimming: This position coordinates and organizes our successful FBTC Swim Team, Dive Team and Water Polo Team. Two long-time members have run Aquatics for many years, so we are recruiting new members to assist and make the transition of this program's leadership as seamless as possible. Swimming runs all home swim meets, dive meets and water polo games which include coordinating volunteers, meet/game setup and concessions. All meets include ribbons for all FBTC participants, tracking and recognition of personal bests and other assistance as needed. The position also coordinates the Farmington Relay event and end of season Award Ceremony.